

REPORT NO.

CD NO.

11/11/2019

DATE DISTR. 6 May 1952

NO. OF PAGES 2

25X1A

DATE OF INFO.

DO NOT CIRCULATE

NO. OF ENCLS.

SUPPLEMENT TO 25X1X
REPORT NO.

- a) Male stenographers

Hermann Janicke
Heinz Buchholz
Helmuth Hähnel
Günther Weber
(Fnu.) Meinel

- b) Female typists

Lydia Mussack
Lucie Heidkamp
Elli Dittmar
Luise Kroggel
Helene Froese

The stenographers take shorthand notes of proceedings to which they are ordered; these are not always Government conferences. Stenographers dictate their notes to the typists. Each stenographer has a specific typist assigned to him in the order indicated above.

2. All members of the stenographers' and typists' pool are used for government work, such as the recording of Volkskammer sessions. Only SED party members are also charged with the recording of more confidential matters, such as closed sessions of Party and affiliated bodies. The Party members have repeatedly recorded closed sessions of the Central Committee of the SED. They regularly report closed sessions of DDR criminal courts trying persons accused of being Western spies or saboteurs. The

CLASSIFICATION SECRET

STATE		NAVY		NSRB		DISTRIBUTION									
ARMY		AIR		FBI											

difference between the procedure for recording official business and reporting closed sessions of Party bodies and courts is that while stenographers dictate their shorthand notes of official business to their typists in the stenographic office, closed session notes must be dictated to the Party typists at the place where the closed session takes place.

3. Party members of the stenographic office have also been used to record closed sessions of the following bodies: The Central Council of the FDJ; the board of chairmen of the Democratic Women's League; the Presidium of the International Women's Federation; meetings of Party medical experts, university personnel, and other professional personnel; and joint meetings of leading members of the West German Communist Party with their counterparts in the SED.
 4. At present, only Hermann Janicke and Lydia Mussack are full Party members; Luise Kroggel is a candidate. Until a short time ago, the pool had another Party stenographer, Heinz Krüger; he was recently transferred to the Haus der Einheit where he works as a full-time stenographer for the Central Committee with Hans Siggelkow. The vacancy left by Krüger in the stenographic office will be shortly filled by (fnu) Georgi, a member of the party.
 5. Confidential Party matters are now recorded by Janicke who will be joined by Georgi; Siggelkow and Krüger also do confidential reporting. Only Mussack and Kroggel are used to transcribe these notes. Each record of a party proceeding is typed in six copies which are turned over to a Central Committee office in the Haus der Einheit.
 6. Long closed Party sessions are recorded by Janicke, Krüger, and Siggelkow in rotation. The duration of a turn varies between 30 minutes and five hours.
 7. Hermann Janicke is head of the stenographic office. 25X1
25X1
-
8. Party candidate Luise Kroggel is a refugee from Danzig from which she was expelled by the Poles.

SECRET